



APPLICATION FOR PROFESSIONAL TEACHING CERTIFICATE

Mail the following to the address provided below.

- Completed application
- Original criminal record check less than 3 months old
- Statement of Professional Development Completion
- Fee of \$30 (cheque or money order made payable to the GNWT)

The Interim Standard or Interim Professional Teaching Certificate I currently hold will expire soon and I would like to apply for a Standard or Professional Teaching Certificate (valid for 5 years.) I have met the requirements outlined in the Regulations.

Surname	Given Name	Maiden Name
Address (include postal code)		

SERVICE IN THE NWT AS DETAILED BELOW:

* PERIOD OF EMPLOYMENT				STATUS			EMPLOYED AT	EXPERIENCE		
FROM MO	YR	TO MO	YR	FULL TIME	PART TIME	SUBSTI TUTE	NAME OF SCHOOL	YEARS	MONTHS	DAYS
*If less than one year, indicate commencement and termination										
TOTAL										

**** THIS SECTION TO BE COMPLETED BY ACCEPTABLE OFFICER ONLY ****

IT IS MY OPINION THAT THIS TEACHER HAS SUCCESSFULLY COMPLETED TWO ACADEMIC YEARS OF TEACHING IN A CLASSROOM.

SIGNATURE OF ACCEPTABLE OFFICER (SUPERINTENDENT,
ASSIST. SUPERINTENDENT, OR SUPERVISOR OF SCHOOLS)

DATE

Registrar
Teacher Qualification
Education, Culture and Employment, Government of the Northwest Territories
75 Woodland Drive
Hay River, NT X0E 1G1

Phone: (867) 874-2084 Fax: (867) 874-3321
Email: teacherqualification@gov.nt.ca

REGULATIONS FOR AN ACT RESPECTING EDUCATION IN THE NWT

RENEWAL AND RECERTIFICATION - SECTION 8

- 1) A teacher may apply to the Registrar for the renewal of a teaching certificate no later than two months before the expiry of the existing teaching certificate.
- 2) A teacher applying under subsection (1) shall submit the fee set out in Schedule A of the regulations.
- 3) The Registrar may renew a teaching certificate, where the teacher complies with the requirements of these regulations.

PROFESSIONAL TEACHING CERTIFICATES - SECTION 15

- 1) The Registrar may issue a Professional Teaching Certificate to a person who
 - a) holds a valid Interim Professional Teaching Certificate and has, in the opinion of an acceptable officer, successfully completed two academic years of teaching in a classroom; or
 - b) holds a Standard Teaching Certificate and has completed a bachelor of education degree.
- 2) A Professional Teaching Certificate expires at the end of the fifth school year after the date of issue or renewal.
- 3) The Registrar may renew a professional Teaching Certificate where the holder of the Professional Teaching Certificate has met the requirements for recertification.

SECTION 16

- 1) At the coming into force of these regulations, the Registrar shall issue a Professional Teaching Certificate to a teacher holding a valid Permanent Professional Teaching Certificate, issued under the *Education Regulations*, R.R.N.W.T. 1990,c.E-13.
- 2) A Professional Teaching Certificate issued under subsection (1) expires at the end of the fifth school year after the date of issue or renewal
- 3) The Registrar may renew a professional Teaching Certificate where the holder of the Professional Teaching Certificate has met the requirements for recertification.

STANDARD TEACHING CERTIFICATES - SECTION 19

- 1) The Registrar may issue a Standard Teaching Certificate to a person who complies with the requirements of these regulations and who
 - a) holds a valid Interim Standard Teaching Certificate;
 - b) has successfully completed the courses required by the NWT Teacher Qualification Service toward a bachelor of education degree; and
 - c) has, in the opinion of an acceptable officer, successfully completed two academic years of teaching in a classroom.
- 2) A Standard Teaching Certificate expires at the end of the fifth school year after the date of issue.
- 3) The holder of a Standard Teaching Certificate issued under subsection (1) shall successfully complete the courses required by the NWT Teacher Qualification Service toward a bachelor of education degree during the term of the teaching certificate.
- 4) Where the holder of a Standard Teaching Certificate has completed the courses required by the NWT Teacher Qualification Service toward a bachelor of education degree during the term of the Standard Teaching Certificate, the Registrar may, twice, renew the Standard Teaching Certificate for a term of five school years.

SECTION 21

- 1) At the coming into force of these regulations, the Registrar shall issue a Standard Teaching Certificate to a teacher holding a valid Permanent Standard Teaching Certificate, issued under the *Education Regulations*, R.R.N.W.T. 1990,c.E-13, who has 10 or more years experience teaching.
- 2) A Standard Teaching Certificate issued under subsection (1) expires at the end of the fifth school year after the date of issue or renewal.

SECTION 22

- 1) At the coming into force of these regulations, the Registrar shall issue a Standard Teaching Certificate to a teacher holding a valid Permanent Standard Teaching Certificate, issued under the *Education Regulations*, R.R.N.W.T. 1990,c.E-13, and who has more than five and less than 10 years experience teaching.
- 2) A Standard Teaching Certificate issued under subsection (1) expires at the end of the fifth school year after the date of issue.
- 3) The holder of a Standard Teaching Certificate issued under subsection (1) shall successfully complete the courses required by the NWT Teacher Qualification Service toward a bachelor of education degree during the term of the teaching certificate.
- 4) The Registrar may, once, renew a Standard Teaching Certificate issued under subsection (1), for a term of five school years. The holder of the Standard Teaching Certificate must successfully complete the courses required by the NWT Teacher Qualification Service toward a bachelor of education degree during the term of the Standard Teaching Certificate.

REGULATION DIRECTIVE

Two Years Service – Definition

"Two years" means two years of satisfactory service or its part time equivalent. For the determination of two years of teaching experience the minimum period of service shall be no less than 300 full teaching days.

"Part time equivalent" experience may include circumstances where a teacher has not taught as a regular full time teacher for two years. In these cases the Registrar shall determine whether the teacher has the required equivalent experience in accordance with the following criteria:

1. The teacher must have a minimum of one uninterrupted teaching assignment of at least one hundred and fifty (150) days and such "other acceptable teaching experience as would add up to two (2) years of teaching experience.
2. "Other acceptable teaching experience" may be counted provided the teaching experience assignment constituted at least thirty (30) consecutive teaching days as a
 - a) substitute teacher assigned the duties of a particular teacher, or
 - b) a term teacher, or
 - c) other experience judged by the Registrar to be acceptable

The teacher shall provide documentary evidence from an acceptable officer of "other acceptable teaching experience".

In all cases, part time equivalency shall apply. Sick or special leave taken during a period of employment shall not count against or be deducted from teaching experience except where the Registrar may rule that the leave undermined or destroyed the validity of the teaching experience. The Registrar may exclude from service certain periods of maternity and other categories of leave.