

# GNWT - Teacher Short Term Assistance - Courses or Programs

Applications must be received and approved **BEFORE** the beginning of the course.

Application deadline: **May 30, 2025**

GNWT Members have an allocation of \$6,000 for 2024-2025.

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## PART 1: APPLICATION (to be filled out by GNWT NWTTA member)

The Central Professional Development Committee reserves the right to deny approval of funding for a course, where the course selection is inconsistent with reasonable, education-oriented goals.

Applicant Name:		
School/Worksite:	Phone:	
	Email:	
Institution Name:		
Course Code: <small>(one course per form)</small>	Course Title:	Credits:
Hyperlink to Course:		
Expected Course Fees:	Course Start Date:	Course End Date:

I understand that I must submit proof of payment of fees in addition to proof of satisfactory completion of the approved coursework before I will be reimbursed. Fees can include tuition/registration fee and other required fees.

If there are any changes to the approved course application, please contact the PD Coordinator as soon as possible to confirm and update the file.

**SUBMIT APPLICATION TO: pd@nwttta.nt.ca/Fax: 867-873-2366**

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## PART 2: APPROVAL (to be filled out by PD Coordinator)

Approved <input checked="" type="checkbox"/> _____ PD Coordinator Signature	Date: _____	You have until <b>September 30, 2025</b> to apply for reimbursement.
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## PART 3: REIMBURSEMENT REQUEST (to be filled out by GNWT NWTTA member)

Course Fees: \$	Final Mark:	Credits Earned:
Claimant's Signature: <input checked="" type="checkbox"/>		Date:

Attached:  proof of payment from institution/program for fees  
 proof of completion

**SUBMIT REIMBURSEMENT REQUEST TO: finance@nwttta.nt.ca/Fax: 867-873-2366**