

## 7.2 Distance Education Credit Course

Applications must be received and approved **BEFORE the beginning of the course.**

**Members have an allocation of \$2500 per year (tuition only) for online distance courses.**

### PART 1: APPLICATION (to be filled out by GNWT NWTTA member)

The Central Professional Development Committee reserves the right to deny approval of funding for a course, where the course selection is inconsistent with reasonable, education-oriented goals

Full Name:		
School/Office:	Phone:	
	Email:	
Accredited Institution:		
Course Number: (one course per form)	Course Title:	Credits:
Expected Tuition Cost:	Course Start Date:	Course End Date:

I understand that I must submit proof of payment of tuition in addition to proof of satisfactory completion of the approved coursework before I will be reimbursed.


**Reimbursements for courses taken during the summer term will only be made to teachers returning to the bargaining unit for the 2021-2022 school year.**

**SUBMIT APPLICATION TO: [pd@nwtta.nt.ca](mailto:pd@nwtta.nt.ca)/Fax: 867-873-2366**

### PART 2: APPROVAL (to be filled out by PD Coordinator)

Approved _____ PD Coordinator Signature	Date: _____	You have until <b>September 30, 2021</b> to apply for reimbursement.
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### PART 3: REIMBURSEMENT (to be filled out by GNWT NWTTA member)

Tuition: \$	Final Mark:	Credits Earned:
Claimant's Signature: 	Date:	

**SUBMIT REIMBURSEMENT REQUEST TO: [finance@nwtta.nt.ca](mailto:finance@nwtta.nt.ca)/Fax: 867-873-2366**

- Attached:
- proof of payment from institution for tuition
  - proof of completion