



Northwest Territories Teachers' Association

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2020-21 INDIGENOUS LANGUAGE ACQUISITION FUND Language Acquisition and Instruction Courses

GNWT NWTTA members are eligible for reimbursement to a **maximum of \$6000** for expenses incurred to attend Language Acquisition and Instruction courses aimed at improving Indigenous language instruction as per Article 16.08 (2) of the GNWT NWTTA Collective Agreement.

Eligible expenses include:

- Course tuition
- Travel costs from the place of employment to the site of the course and return as per Article B4.03 of the GNWT NWTTA Collective Agreement
- Accommodation and per diem as per Article B4.04 and B4.05, respectively, of the GNWT NWTTA Collective Agreement
- Substitute costs where applicable and warranted

Deadlines:

- Please submit your application to the PD Coordinator on or before **May 30, 2020**.
- The final date for submission of documentation for reimbursement of eligible costs is **September 30, 2020**.
- Members must be returning to a GNWT NWTTA position in the Fall in order to be reimbursed.

Reimbursement Procedures:

Upon successful completion of your course(s), please submit the reimbursement form with the following:

- Proof of course completion (transcript from institution) showing successful completion of the course(s)
- Invoice and receipt for tuition
- Receipts for hotels and/or other accommodation, airline tickets, taxis/shuttles, parking and day care if applicable

PLEASE NOTE: If you are planning to attend CILLDI at the U of A this summer, we have arranged an agreement whereby the NWTTA will pay them directly, the cost of tuition and on campus accommodation at Lister Centre.

2019-20 APPLICATION FORM - INDIGENOUS LANGUAGE ACQUISITION FUND
Language Acquisition and Instruction Courses

APPLICANT INFORMATION	
Name:	Email address:
School/office of employment:	Community:
COURSE INFORMATION	
Institution:	Course Number and Title:
Course start date:	Course end date:
ESTIMATED COURSE COSTS (please see attached Duty Travel Rates)	
Tuition:	Accommodation while attending course(s):
Travel to and from institution:	Other eligible expenses:
Mileage/airfare _____	Per diems while attending course _____
Accommodation _____	On campus parking/transit pass _____
En route per diems _____	Child care (\$25/day/child) _____
Total _____	Other _____
	Total _____
Estimated Total Cost:	
Applicant's Signature:	Date:

Please return your completed application form to the NWTTA PD Coordinator, via fax (867) 873-2366 or email pd@nwtta.nt.ca by May 30th, 2020. If you have any questions or concerns, please do not hesitate to contact the NWTTA PD office at (867) 873-5759.

Approval:

 NWTTA PD Coordinator

 Date